

**BOARD OF COUNTY COMMISSIONER'S**

**AGENDA**

**JANUARY 14, 2013**

**9:00 A.M.**

**REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.**
- B. Quorum call.**
- C. Pledge of Allegiance.**
- D. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of January 7, 2013.
- E. Bid Openings:** Accept, Award, and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)
  - 1. Accept, Award and/or Reject County Bid #HWY-1585 – Three-Months (3) Non-Encumbered Contract to provide Materials and Installation of 42" wide sod for Roadside Erosion. The bid term will be from January 30, 2013 through April 29, 2013.**
- F. Old Business: Discussion, Consideration and/or Action regarding the following:**
  - 1. Award and/or Reject County Bid #HWY-1583 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from January 22, 2013 through May 21, 2013.**
  - 2. Approve the contract for animal pickup from Environmental Clean-up, Inc. at no cost to the Sheriff's Office.**

**G. Items of Business: Discussion, Consideration and/or Action regarding the following:**

1. **Jail Report** from the Cleveland County Sheriff’s Department.
2. **Acceptance of the Resignation Letter** from Dan Cary, Emergency Management Director.
3. **Action regarding filling** the position of Cleveland, County Emergency Management Director, Dan Cary.
4. **Action on the Circuit Engineering** District Auction Policies for the 2013 CED Auctions.
5. **Approve the service agreement** between the Cleveland County Sheriff and USFleet Tracking to provide 24 hour monitoring and tracking of vehicles of the Sheriff’s Office at a cost of \$29.95 per vehicle per month for the period of January 1, 2013 to June 30, 2013. There will be between 7 and 80 vehicles equipped with USFleet Tracking modules. USFleet Tracking will supply the necessary hardware/software modules for each vehicle at no cost to the Cleveland County Sheriff, with the agreement that if the county decides to cancel all hardware will be returned to US Fleet Tracking.
6. **Approve the contract** between the Cleveland County Sheriff’s office and Nixle LLC for TIP WATCH and NIXLE CONNECT for a one-time payment of \$1,397.00 for the services for the period ending June 30, 2013.
7. **Approve the request** of Canadian River Cruisers to use the large County Parking Lot west of the tracks at the corner of Eufaula and James Garner for parking during their car show on April 20, 2013.
8. **Appoint Receiving Officers** for the listed accounts:
  - a. Denise Ellison, SM2, SM3
  - b. Christi Morren, SM2, SM3
9. **Approve the December, 2012 Monthly Reports** of the following officers:
  - a. Joseph Lester, County Sheriff
  - b. Shari Kinney, County Health Department
  - c. Rhonda Hall, Court Clerk
10. **Approve the annual** maintenance agreement renewal between the Cleveland County Election Board and Sooner Copy Machines, Inc. for the following copiers from October 9, 2012 to October 8, 2013 for the following copiers:
  - a. Sharp MX3501      B&W Copies, \$.01 and \$.068 per color copies
  - b. Sharp MX5500      B&W Copies, \$.0095 and \$.058 per color copies

**11. Declare the following** equipment from Cleveland County District #1 surplus so it can be taken to Elk City Auction:

- a. D348-113 20 foot Wellscargo gooseneck trailer
- b. D301-161 1998 Dodge Pick up
- c. D302-123 Freightliner Dump Truck
- d. D302-229 1988 Freightliner
- e. D218-12 Sharp Digital Copier System
- f. D304-7 John Deere Tractor
- g. D304-16 Case Farm Tractor
- h. D304-17 Tiger Tractor and Accessories
- i. D324-13 MC5 Rotary Air Compressor
- j. D325-13 1996 Rosco Chipper
- k. D348-98 Generator 3 axle trailer
- l. D354-47 15’ Dumpbed
- m. D430-19 Sidemount Tiger Rotary Mower

**12. Declare the following** equipment from Cleveland County District #1 surplus so it can be junked:

- a. D602-010 Motorola Radio
- b. D602-011 Motorola Radio
- c. D602-28 Motorola Radio
- d. D602-74 Motorola Radio
- e. D602-75 Motorola Radio
- f. D602-103 Motorola Radio
- g. D602-118 Maxtrac Radio
- h. D602-123 Maxtrac Radio
- i. D602-124 Maxtrac Radio
- j. D602-126 GM Radio
- k. D602-129 Maxtrac Radio
- l. D602-130 Maxtrac Radio

**13. Declare the following** equipment from Cleveland County District #2 Surplus:

- a. D302-205 Peterbuilt Truck Tractor
- b. D302-135 Freightliner Dump Truck
- c. D337-24 Broce Broom (Wrecked)

**14. Declare the following equipment from** District #3 Surplus so it can be taken to the Elk City Auction in March, 2013:

- a. D301-166 2007 Chevrolet Pickup
- b. D301-167 2007 Chevrolet Pickup
- c. D301-132 Chevrolet Pickup
- d. D302-143 1991 Ford Truck Tractor
- e. D315-8 Link Belt Crane
- f. D332-16 Backhoe
- g. D348-27 Lufkin Dump Rock Trailer

**15. Declare the following** equipment from Cleveland County District #2 surplus so it can be junked:

- a. D407-1A Hoist Pump
- b. D411-6 Lincoln Lube Gun
- c. D421-68 Grainger Storage Cabinets
- d. D602-33 Motorola Radius Hand Held Radio
- e. D602-34 Motorola Radius Hand Held Radio
- f. D602-37 Motorola Maxtrac Radio
- g. D602-38 Motorola MaxTrac Radio
- h. D602-46 Radius Mobile Radio M100 2 Ch. 4 Watt VHF mounted
- i. D602-50 Mobile Radio 45 Watt
- j. D602-64 Motorola Mobile Radio Radius
- k. D602-65 Motorola Mobile Radio Radius
- l. D602-72 Motorola Radio 2 Channel 45 Watt Mobile
- m. D602-73 Motorola Radio 2 Channel 45 Watt Mobile
- n. D602-86 Motorola Radio 2-Way Radio
- o. D602-97 Motorola Mobile Radio
- p. D602-99 Motorola M120 Radio with Antenna
- q. D602-100 Motorola Radio M120 with Antenna
- r. D602-111 Motorola Radio
- s. D602-112 Motorola Radio
- t. D602-121 MaxTrac Radio 100 2 Channel VHF Radio with antenna
- u. D602-122 MaxTrac Radio 100 2 Channel VHF Radio with antenna
- v. D602-128 MaxTrac Radio 100 VHF Radio
- w. D602-132 MaxTrac Radio 100 VHF Radio
- x. D602-133 MaxTrac Radio 100 VHF Radio
- y. D602-134 MaxTrac Radio 100 VHF Radio
- z. D602-138 Motorola 8 Channel Radio with Antenna
- aa. D602-140 MaxTrac Radio 100 VHF Radio
- bb. D611-50 IBM Computer
- cc. D611-51 IBM Flat Panel 18.1

**16. Declare the following** equipment from District #3 Surplus so it can be taken to the Elk City auction in March, 2013:

- a. D301-166 2007 Chevrolet Pickup
- b. D301-167 2007 Chevrolet Pickup
- c. D301-132 Chevrolet Pickup
- d. D302-143 1991 Ford Truck Tractor
- e. D315-8 Link Belt Crane
- f. D332-16 Backhoe
- g. D348-27 Lufkin Dump Rock Trailer

**17. Declare the following** equipment from Cleveland County District #3 Surplus so it can be junked:

- a. D602-29 Motorola 2 Ch. Radio
- b. D602-30 Motorola 2 Ch. Radio
- c. D602-31 Motorola 2 Ch. Radio
- d. D602-51 Radius Mobile Radio
- e. D602-52 Radius Mobile Radio
- f. D602-53 Radius Mobile Radio
- g. D602-57 Motorola Radius P110Walkie
- h. D602-58 Motorola Radius M100 Mobile
- i. D602-59 Motorola Radius M208 Mobile
- j. D602-62 Motorola Radius M100 Mobile
- k. D602-69 Mobile Radio 2Ch VHF
- l. D602-70 Mobile Radio 2Ch VHF
- m. D602-71 Mobile Radio 2Ch VHF
- n. D602-79 Motorola Mobile Radio 2Ch VHF
- o. D602-80 Motorola Mobile Radio 2Ch VHF
- p. D602-82 Motorola Mobile Radio 2Ch VHF
- q. D602-83 Motorola Mobile Radio 2Ch VHF
- r. D602-84 Motorola Mobile Radio VHF
- s. D602-85 Motorola Mobile Radio VHF
- t. D602-87 Motorola Mobile Radio VHF
- u. D602-88 Motorola Mobile Radio VHF
- v. D602-89 Motorola Mobile Radio VHF
- w. D602-90 Motorola Mobile Radio VHF
- x. D602-91 Motorola Mobile Radio VHF
- y. D602-92 Motorola Mobile Radio VHF
- z. D602-104 Motorola Radius M130 2 Ch. 45 Watt Radio
- aa. D602-105 Motorola Maxtrac M100 VHF Radio
- bb. D602-110 Maxtrac 100 VHF Radio
- cc. D602-114 Maxtrac 100 VHF Radio
- dd. D602-115 Motorola Maxtrac 100 VHF Radio
- ee. D602-116 Motorola Maxtrac 100 VHF Radio
- ff. D602-117 Motorola Maxtrac 100 VHF Radio
- gg. D602-127 GM 8CH VHF 2 Way
- hh. D602-136 Maxtrac 100 VHF Motorola Radio
- ii. D602-137 Maxtrac 100 VHF Motorola Radio
- jj. D602-142 Motorola 10 Ch. Walkie Radio
- kk. D602-143 Motorola 10 Ch. Walkie Radio

**18. Approve the Resolution** Determining Maximum Monthly Highway Expenditures:

T1A	\$ 580,689.57
T1C	\$ 2,083.72
T2A	\$ 4,367,011.58
T2B	\$ 41,336.61
T3	\$ 1,122,473.96
<u>Total Unrestricted</u>	<u>\$ 6,113,595.44</u>

**19. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

13-0186 – D2	13-0043 – T2A
13-0242 – CCJC2	13-0985 – T2A
	13-1957 – T2A
13-0325 – MD2	13-2224 – T2A
13-0338 – MD1C	13-2279 – T2A
13-1982 – CFBRE2	

**20. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**a. Cleveland County Commissioners Office:**

13-3433 – R2	Central Oklahoma Community Action	\$ 7,500.00
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**b. District #1 Warehouse:**

13-3417 – T2A	Inland Truck Parts Company	\$ 1,500.00
13-3467 – T2A	Industrial Specialties	\$ 1,000.00
13-3468 – T2A	Fleet Pride	\$ 1,200.00

**c. District #2 Warehouse:**

13-3450 – T2A	Noble Farm and Building Supply LLC	\$ 1,500.00
13-3451 – T2A	American Logo & Sign, Inc.	\$ 750.00
13-3452 – T2A	Fleet Pride	\$ 1,500.00
13-3453 – T2A	Perfection Equipment Company, Inc.	\$ 750.00
13-3454 – T2A	Superco Specialty Products	\$ 1,000.00
13-3455 – T2A	Standard Steel Company, Inc.	\$ 1,000.00
13-3456 – T2A	Weldon Parts, Inc.	\$ 500.00
13-3457 – T2A	Warren Cat	\$ 2,500.00
13-3470 – T2A	McPherson Machine Shop	\$ 1,200.00
13-3471 – T2A	Weldon Parts, Inc.	\$ 2,000.00

**d. District #3 Warehouse:**

13-3395 – T2A	Waste Disposal Services, Inc.	\$ 300.00
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**e. Health Department:**

13-3399 – MD1C	Katherine Morgan	\$ 50.00
13-3400 – MD2	W. W. Grainger, Inc.	\$ 800.00
13-3438 – MD2	Sooner Copy Machines	\$ 3,000.00

**f. Sheriff's Office:**

13-3474 – B2A	Binswanger Glass 635	\$ 900.00
13-3476 – CFBC2	Aramark Correctional Services, LLC	\$ 27,000.00
13-3477 – CCJC2	Aramark Correctional Services LLC	\$ 38,000.00
13-3478 – B2A	Copelin's Office Center	\$ 1,000.00
13-3479 – B2A	UniFirst	\$ 125.00
13-3480 – CCJC2	Occupational Health Centers SW, P.A.	\$ 750.00

**21. Review, Audit, and Approve Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay:

FY 12/13

a. General Fund	\$ 109,154.46
b. Highway Fund	25,024.29
c. Health Fund	7,557.27
d. Sheriff Service Fee Fund	1,818.16
e. Sheriff Courthouse Security Service Fee Fund	84.21
f. Sheriff Revolving Fund	13,163.91
g. Treasurer Certification Fee Fund	1,605.00
h. County Clerk Preservation Fund	600.00
i. Fair Board Fund	5,242.94

**H. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**I. Commissioner’s Discussions regarding County Business:**

1. Road Districts
2. General County issues or business

**J. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

**K. Adjourn**

Date & Time Posted: \_\_\_\_\_  
01-11-13 08:38 RCVD

01-11-13 08:39 RCVD

County Clerk *Jimmy Belinco*  
 By *Peggy Arzu*

